



## **CITY COUNCIL AGENDA**

Tuesday, January 7, 2020 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the December 17, 2019 Council Meeting
2. Approve Claims and Payroll
3. Approve Project Agreement with Nebraska Statewide Arboretum for Greener Towns Grant

### **REGULAR AGENDA**

1. Sarpy County Sheriff's Monthly Service Report
2. Proclamation – School Choice Week, January 26 through February 1, 2020
3. **Tabled December 3, 2019.** Craig Reinsch, Olsson – Review and consider approval of well plans and specifications
4. Consider approval of **Resolution 2020-1** entering into a Municipality Financial Agreement with the Nebraska Department of Transportation for road and traffic light improvements at the intersection of Hwy 50 and Platteview Road
5. Discuss wastewater treatment facility in relation to sewer agency phasing

**DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

**ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. at City Hall on Tuesday, January 7, 2020. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Herzog, seconded by Swenson, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Claims Payable:

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
42609	6084-10-10	Aflac	140.68	Aflac
42611	7260-10-10	Printing	20.00	American Legal Publishing
42612	6084-10-10	Aflac	13.20	Ameritas Life Insurance
42578	6080-10-10	Health Insurance	2,032.05	BlueCross BlueShield
42579	6080-10-10	Health Insurance	64.28	Delta Dental

42626	7240-10-10	Mileage	21.46	Henninger, Barb
42626	8010-10-10	Office Supplies	93.32	Henninger, Barb
42627	8030-10-10	Supplies	70.31	Home Depot
42629	7030-10-10	Prof Svcs-Planning	630.00	JEO Consulting Group
42630	8140-10-10	R&M Equip	49.74	Konica Minolta Business Solutions
42631	8140-10-10	R&M Equip	180.98	Konica Minolta Premier Finance
42641	7200-10-10	Dues	100.00	League of Nebraska Municipalities
42634	8130-10-10	R&M Building	10.96	Menards
42638	7320-10-10	Natural Gas	74.32	MUD
42671	7330-10-10	Telephone	127.67	NT&T
42645	7010-10-10	Prof Svcs-Engineer	210.28	Olsson Associates
42647	7310-10-10	Electricity	311.45	OPPD
42580	6080-10-10	Health Insurance	88.50	Principal Financial
42651	7046-10-10	Prof Svcs-Building Inspector	3,647.24	Sarpy County Building Inspector
42652	7200-10-10	Dues	140.00	Sarpy County Economic Development
42653	7060-10-10	Animal Control	403.00	Sarpy County Fiscal Administrator
42654	7050-10-10	Law Contract	9,103.00	Sarpy County Treasurer
42656	7020-10-10	Prof Svcs-Legal	1,374.80	Seidler & Seidler
42662	7250-10-10	Publication Costs	271.14	Suburban Newspaper
42665	7180-10-10	Education	223.00	UNO - Nebraska Clerk Institue
42669	7280-10-10	Laundry	104.24	Walkers Uniform Rental
<b>Total</b>			<b>19,505.62</b>	
<b>Sales Tax</b>				
42617	9174-15-10	Street	105.00	Chad's Auto Repair
42620	9174-15-10	Street	170.00	Design4 Screenprinting
42660	9088-15-10	Community Betterment	2,640.00	FES LLC
42623	9089-15-10	Community Events	32.60	First National Bank
42645	9171-15-10	City Park	2,625.00	Olsson Associates
42661	9089-15-10	Community Events	37.96	Springfield Ace Hardware
42664	9174-15-10	Street	308.70	Ty's Outdoor Power & Service
<b>Total</b>			<b>5,919.26</b>	
<b>Library</b>				
42610	8060-20-10	Books	824.33	Amazon/SYNCB
42612	6084-20-10	Aflac	26.40	Ameritas Life Insurance
42614	8060-20-10	Books	16.81	Baker & Taylor
42578	6080-20-10	Health Insurance	1,273.37	BlueCross BlueShield
42618	7455-20-10	IP Address	55.00	Charter Communications
42579	6080-20-10	Health Insurance	64.28	Delta Dental
42621	8060-20-10	Books	104.70	Diamond Lake Books
42625	8060-20-10	Books	39.73	Gardner Media
42636	8060-20-10	Books	36.39	MicroMarketing
42638	7320-20-10	Natural Gas	166.00	MUD
42642	8060-20-10	Books	18.67	Nebraska Life Magazine
42671	7330-20-10	Telephone	51.63	NT&T

42647	7310-20-10	Electricity	210.59	OPPD
42648	8060-20-10	Books	266.77	Penworthy
42649	7340-20-10	Waste Disposal	19.00	Premier Waste Solutions
42580	6080-20-10	Health Insurance	105.99	Principal Financial
42655	7480-20-10	Janitorial	250.00	Schmieder, Marcie
42657	8130-20-10	R&M Building	156.75	Sherwin Williams
42659	8060-20-10	Books	19.00	Smithsonian
42661	8130-20-10	R&M Building	61.53	Springfield Ace Hardware
<b>Total</b>			<b>3,766.94</b>	
<b>Library Restricted</b>				
42616	8060-21-10	Books	89.28	Center Point Large Print
42622	7045-21-10	Prof Svcs-Tech Support	40.00	Egis Technologies
42624	8060-21-10	Books	97.18	Gale
42668	8130-21-10	R&M Building	250.00	OM Group
42650	8070-21-10	Library Supplies	210.85	Quill Corporation
<b>Total</b>			<b>687.31</b>	
<b>Park</b>				
42609	6084-30-10	Aflac	52.52	Aflac
42578	6080-30-10	Health Insurance	1,223.52	BlueCross BlueShield
42579	6080-30-10	Health Insurance	95.48	Delta Dental
42640	8150-30-10	R&M Vehicle	52.50	Mill Creek Auto Parts
42647	7310-30-10	Electricity	190.50	OPPD
42649	7340-30-10	Waste Disposal	40.00	Premier Waste Solutions
42649	7340-30-10	Waste Disposal	71.00	Premier Waste Solutions
42580	6080-30-10	Health Insurance	26.89	Principal Financial
42669	7290-30-10	Uniform Allowance	23.08	Walkers Uniform Rental
<b>Total</b>			<b>1,775.49</b>	
<b>Community Building</b>				
42687	8030-40-10	Supplies	56.00	BRP Investments
42633	7480-40-10	Janitorial	230.00	Executive Janitorial Corporation
42638	7320-40-10	Natural Gas	258.48	MUD
42647	7310-40-10	Electricity	172.80	OPPD
42649	7340-40-10	Waste Disposal	42.00	Premier Waste Solutions
42661	8130-40-10	R&M Building	15.36	Springfield Ace Hardware
42661	8030-40-10	Supplies	21.56	Springfield Ace Hardware
42669	7280-40-10	Laundry	152.16	Walkers Uniform Rental
<b>Total</b>			<b>948.36</b>	
<b>Water</b>				
42609	6084-50-20	Aflac	56.16	Aflac
42612	6084-50-20	Aflac	10.75	Ameritas Life Insurance
42578	6080-50-10	Health Insurance	1,750.69	BlueCross BlueShield
42687	8120-50-20	Fuel	63.54	BRP Investments
42579	6080-50-10	Health Insurance	81.65	Delta Dental

42607	7045-50-20	Prof Svcs-Tech Support	296.88	GIS Workshop
42637	7420-50-20	Testing	58.52	Midwest Laboratories
42639	8030-50-20	Supplies	629.49	Municipal Supply
42639	9042-50-20	Meter Upgrades	1,175.99	Municipal Supply
42643	7420-50-20	Testing	34.00	NE Public Health Environmental Lab
42671	7330-50-20	Telephone	181.26	NT&T
42645	9090-50-20	New Well	10,054.93	Olsson Associates
42646	7430-50-20	Digger's Hotline	20.00	One Call Concepts
42647	7310-50-20	Electricity	1,097.49	OPPD
42580	6080-50-10	Health Insurance	88.51	Principal Financial
42656	7020-50-20	Prof Svcs- Legal	125.00	Seidler & Seidler
42685	7230-50-20	Postage/Shipping	128.10	US Postal Service
42667	7330-50-20	Telephone	16.21	Verizon Wireless
42669	7290-50-20	Uniform Allowance	23.08	Walkers Uniform Rental
<b>Total</b>			<b>15,892.25</b>	
<b>Sewer</b>				
42609	6084-60-30	Aflac	55.38	Aflac
42612	6084-60-30	Aflac	10.75	Ameritas Life Insurance
42613	8150-60-30	R&M Vehicle	710.00	B&B Garage
42578	6080-60-10	Health Insurance	1,076.78	BlueCross BlueShield
42687	8120-60-30	Fuel	117.65	BRP Investments
42579	6080-60-10	Health Insurance	64.28	Delta Dental
42607	7045-60-30	Prof Svcs-Tech Support	296.87	GIS Workshop
42635	8010-60-30	Office Supplies	14.45	Menards
42637	7420-60-30	Testing	174.50	Midwest Laboratories
42644	7200-60-30	Dues	120.00	NE State Fire Marshall
42647	7310-60-30	Electricity	2,468.21	OPPD
42580	6080-60-10	Health Insurance	63.72	Principal Financial
42656	7020-60-30	Prof Svcs-Legal	275.00	Seidler & Seidler
42661	8030-60-30	Supplies	8.59	Springfield Ace Hardware
42663	8160-60-30	R&M Grounds	867.57	TREKK Design Group
42685	7230-60-30	Postage/Shipping	128.10	US Postal Service
42667	7330-60-30	Telephone	16.21	Verizon Wireless
42669	7290-60-30	Uniforms Allowance	23.08	Walkers Uniform Rental
<b>Total</b>			<b>6,491.14</b>	
<b>Street</b>				
42609	6084-70-40	Aflac	26.26	Aflac
42578	6080-70-10	Health Insurance	1,903.36	BlueCross BlueShield
42687	8120-70-40	Fuel	590.66	BRP Investments
42615	8120-70-40	Fuel	81.92	Casey's
42618	7455-70-40	Internet	89.98	Charter Communications
42619	8140-70-40	R&M Equip	58.31	Cornhusker International Trucks
42579	6080-70-10	Health Insurance	48.21	Delta Dental
42627	8130-70-40	R&M Building	377.76	Home Depot
42632	8040-70-40	Supplies-Safety/Medical	72.00	Libra Safety Products
42634	9040-70-40	Tools & Misc Equip	138.84	Menards

42634	8130-70-40	R&M Building	24.99	Menards
42634	8030-70-40	Supplies	77.94	Menards
42634	8140-70-40	R&M Equip	17.90	Menards
42638	7320-70-40	Natural Gas	634.63	MUD
42640	8030-70-40	Supplies	68.41	Mill Creek Auto Parts
42640	8140-70-40	R&M Equip	62.48	Mill Creek Auto Parts
42671	7330-70-40	Telephone	57.71	NT&T
42645	9202-70-40	Drainage Improvements	4,282.00	Olsson Associates
42647	7310-70-40	Electricity	3,394.50	OPPD
42649	7340-70-40	Waste Disposal	42.00	Premier Waste Solutions
42580	6080-70-10	Health Insurance	81.57	Principal Financial
42658	8215-70-40	R&M Streets & Alleys	209.28	Silex Group
42661	8030-70-40	Supplies	140.86	Springfield Ace Hardware
42661	9040-70-40	Tools & Misc Equip	40.97	Springfield Ace Hardware
42661	8130-70-40	R&M Building	5.58	Springfield Ace Hardware
42663	8160-70-40	R&M Grounds	867.57	TREKK Design Group
42667	7330-70-40	Telephone	16.22	Verizon Wireless
42669	7290-70-40	Uniform Allowance	34.64	Walkers Uniform Rental
42670	8100-70-40	Sand & Gravel	1,871.45	Westover Rock & Sand
<b>Total</b>			<b>15,318.00</b>	
<b>Keno</b>				
42628	9174-80-70	Keno CB Project	200.00	Hughes Mulch Products
42666	9174-80-70	Keno CB Project	1,345.79	Upbeat Site Furnishings
<b>Total</b>			<b>1,545.79</b>	
		Payroll	50,368.01	
		VOYA Retirement ER	3,324.84	
		Medical Reimbursement	4,907.97	
		Water Deposit Refunds	339.00	

**Regular Agenda**

Agenda Item 1. Lt. Matt Core reviewed the Sarpy County Sheriff’s monthly service report. Council requested that law enforcement ticket overnight parking violators.

Agenda Item 2. Motion by Herzog, seconded by Swenson, to proclaim January 26 through February 1, 2020, as School Choice Week. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. Craig Reinsch, City Water Engineer with Olsson, reviewed the plans and specifications for the proposed well project and outlined the project history. He noted the plans were submitted to NEDHHS and he is working through a comment letter recently received from their office. Since the last nitrate test was taken in 2015, the state and Reinsch recommend the city conduct another water quality sampling prior to well drilling. Council requested a bid from Layne be obtained for such services. Reinsch also noted that the right-of-way permit from NDOT was approved for the project. He also delivered the building permit application to city staff. Reinsch reported that the bid climate is high in the metro area right now. The new project cost estimate is \$1.6 million, which includes the well, well house, and main extensions. He noted that the SRF loan agreement will need to be amended after the

bid process. Council discussed the Springfield Cemetery Association's opposition to the well project and denial of an access road. Reinsch reviewed a possible access road option through SSAP's property, as per SSAP's future master plan expansion. Council discussed wellhead protection ordinances. Council requested staff arrange another meeting with cemetery board members giving them the choice of either attending a future Council meeting or meeting with two Council representatives in a private meeting. No action taken on bid plans and specifications.

Agenda Item 4. Council Member Swenson introduced Resolution 2020-1 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2020-1**

**Nebraska Department of Transportation Municipality Financial Agreement**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the State of Nebraska Department of Transportation, wish to enter into a Municipality Financial Agreement for State Projects for the purpose of improving a portion of State Highway N-50 at the intersection of Platteview Road; and

WHEREAS, the State intends that the improvement be developed and constructed under the designation of Project No. STP-50-2(136); and

WHEREAS, the improvement is located within the designated urban area of Springfield and funds administered by the State will be made available for the construction of this project; and

WHEREAS, the highway improvement costs will be split as outlined in the agreement between the Surface Transportation Program, State and Municipality; and

WHEREAS, Springfield's cost of the project will be the sum of 26% of all the preliminary engineer and construction engineering on the project, 50% of construction costs and 50% of utility costs; and

WHEREAS, this Agreement is related to the portion of the project on State Highway N-50 located within Springfield's corporate limits; and

WHEREAS, this Agreement outlines certain roles and responsibilities of the State and Municipality applicable to this project; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Municipality Financial Agreement for State Projects attached hereto as Exhibit "A."

Introduced and Passed this 7<sup>th</sup> day of January, 2020.

City Council Member Swenson moved the adoption of said resolution.  
City Council Member Herzog seconded the motion.

Record of Vote:

Ayes: Swenson, Herzog, Murtha, Craney  
Nays: None  
Abstain: None  
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor  
SEAL  
Attest: Kathleen Gottsch, City Clerk

Agenda Item 5. Council discussed the city's current wastewater treatment facility in relation to the South Sarpy Sewer Agency's sewer facility development and project phasing. Council directed city staff outline potential options and terms for an agreement with the Agency, which proposal can then be considered by the Council prior to submission to the Agency.

### **Department Reports**

Agenda Item 1. No Department Report from Swenson.

Agenda Item 2. Herzog reported that the library will be holding a chili cook-off on February 28.

Agenda Item 3. Murtha reported that Kent Maystrick, Street Commissioner, is obtaining quotes for street sign replacements.

Agenda Item 4. Craney reported that the maintenance department is replacing doors at the Buffalo Park concession stand. They are also gearing up to paint the bathrooms at the Community Building.

Agenda Item 5. Mayor Roseland reported on the employee appreciation dinner scheduled for later in the month.

Agenda Item 6. No additional city staff reports.

### **Adjournment**

Motion by Murtha, seconded by Swenson, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:01 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 7, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that

such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk